



HELLENIC DEFENCE SYSTEMS S.A.  
EBO-PYRKAL

**REQUEST FOR QUOTATION FOR THE PURCHASE OF  
A LASER MARKING ENGRAVING MACHINE**

<b>SUMMARY INFORMATION ON THE SUBJECT</b>	
<b>SUBJECT TITLE</b>	PURCHASE OF A LASER MARKING ENGRAVING MACHINE
<b>AUTHORITY</b>	HELLENIC DEFENCE SYSTEMS S.A.
<b>FUNDING BODY</b>	The Authority. The expenditure for this contract will be financed from the regular budget and charged to the relevant appropriation in the budget for the financial year 2023.
<b>PLACE OF DELIVERY</b>	Hymettus Plant, 2 Andrea Lentaki Str, 172 36, Attica, Greece
<b>CPV</b>	<b>42962500-2 - Engraving machines</b>
<b>TYPE OF PROCEDURE</b>	Short-listed competition according to the provisions of Law 3978/2011
<b>BUDGET</b>	The estimated net value of the contract is <b>fifty six thousand euros (56.000,00 €)</b>
<b>TIME OF IMPLEMENTATION / DURATION OF CONTRACT</b>	As soon as possible
<b>CLOSING DATE AND TIME FOR SUBMISSION OF TENDERS</b>	<b>Tuesday 14/11/2023 12:00 pm</b>
<b>METHOD OF SUBMISSION OF TENDERS</b>	Both financial and technical offer (containing other legal documents) should be placed in a third sealed envelope, on which our RFQ number as well as the offering Company's name should be indicated, and will be submitted at our address:  HELLENIC DEFENCE SYSTEMS S.A. 111 Ilioupoleos Str, Hymettus, 1st floor Protocol Section 17237 Athens Greece

**HELLENIC DEFENCE SYSTEMS S.A.** intends to assign, following the procedure of article no. 102 of the Law 3978/2011, as in force, to a contractor, the purchase of a laser marking engraving machine, with the assign criterion being the ability to perform the contract in a good and timely manner and at the lowest price possible and invites you to submit a tender, as described in detail below.



## 1. Authority

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<b>Company name</b>	HELLENIC DEFENCE SYSTEMS S.A. (HDS S.A.)
<b>Address</b>	111 Ilioupoleos Str.
<b>City</b>	Hymettus – Athens
<b>Postal code</b>	172 37
<b>Country</b>	Greece
<b>NUTS Code</b>	EL303
<b>For information on the terms of the RFQ</b>	Procurement Manager
<b>Telephone number</b>	+30 210 9799353
<b>E-mail</b>	procurement_dpt@eas.gr
<b>URL</b>	<a href="http://www.eas.gr">www.eas.gr</a>

### 1.1. Authority's Type

The Authority is a legal person governed by private law and belongs to the General Government.

### 1.2 Authority's main activity

Authority's main activity is the Defence Industry.

### 1.3 Governing Law

Greek law is the governing law.

### 1.4 Document Access - Contact Information

The full text of this RFQ is available for free, full, direct and free electronic access via the website of HDS S.A. [www.eas.gr](http://www.eas.gr) .

The contact person responsible for the technical characteristics of the equipment to be supplied is Nikolaos Panagoiopoulos with phone number 210 9799621 and email [npanagoiopoulos@eas.gr](mailto:npanagoiopoulos@eas.gr)

## 2. Procedure Details - Funding

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### Procedure Type

The procedure will be conducted in accordance with Articles 100 and 102 of Law 3978/2021 as amended and in force with Law 4782/2021 (Government Gazette A` 36/09.03.2021).

### Funding

Authority is the funding body. The expenditure for this contract shall be charged to the relevant appropriation in the budget for the financial year 2023.



### **3. Description of the supply - Place of Supply**

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The subject of the contract is the purchase of a laser marking engraving machine, with the following technical features:

1. Maximum workpiece to be machined:  $\varnothing 129 \times 307$  mm made of aluminium alloy (7075 & 6061)
2. Engraving at least 2 lines of text (character height 3mm and depth 0.03mm ~ 0.09mm), as shown in Annex B (drawings and images)
3. Ability to change font type and character size
4. Ability to add Greek fonts
5. Ability to engrave simple Logos
6. Easy positioning and orientation of the workpieces in the machining position
7. Manual feeding and de-feeding of the machine
8. Setting the text to be printed and the machine parameters via computer with the appropriate Software
9. Ability to engrave text in the sense of a serial number, i.e. increasing the previous value by a step of our choice
10. Automatic focusing of the laser beam on the workpiece
11. Visual preview of the area on the section to be engraved. Easy method of repositioning the part
12. Possibility for multiple engraving of more than one, similar pieces, at the same time in case we use smaller pieces
13. Extraction and filtration of process gas pollutants
14. Cooling of the unit
15. Protecting operators from the possible effects of laser exposure by an appropriate protective door, preferably transparent
16. Short machining time. Indicatively no longer than 60 seconds per piece
17. Appropriate CE and hazard markings
18. Estimation of operating hours of the components subjected to physical aging and their cost
19. Instructions for use / maintenance / spare parts list, etc. in English in duplicate

Warranty time: One (1) year.

***To the companies that will send offers, before the opening of their financial offers, will be sent pieces of the material used by the factory in order to engrave the desired text for a sample, which will be returned to our company for checking before the final selection of the supplier.***

The supply provided is classified under the following code of the Common Procurement Vocabulary (CPV 42962500-2 - Engraving machines).



#### **4. Institutional Context**

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The award and execution of the contract is governed by the legislation in force and the regulatory acts issued under its authority, as applicable and in particular:

- Law 3978/2021 "Public Procurement of Works, Services and Supplies in the fields of Defence and Security - Harmonization with Directive 2009/81/EU - Regulation of issues of the Ministry of National Defence", as amended and in force with Law 4782/2021 (Government Gazette A' 36/09.03.2021)
- Law No. 4270/2014 (A' 143) "Principles of financial management and supervision (incorporation of Directive 2011/85/EU) - public accounting and other provisions"
- Law No. 4250/2014 (A' 74) "Administrative Simplifications - Abolition, Mergers of Legal Entities and Services of the Public Sector - Amendment of Provisions of p.d. 318/1992 (A' 161) and other regulations" and in particular the provisions of Article 1
- par. Z of Law 4152/2013 (A' 107) "Adaptation of Greek legislation to Directive 2011/7 of 16.2.2011 on combating late payments in commercial transactions"
- Law. 2859/2000 (A' 248) "The Code of Value Added Tax"
- Law 2690/1999 (A' 45), 'Enactment of the Code of Administrative Procedure and other provisions', and in particular Articles 7 and 13 to 15 thereof
- law. 4624/2019 "Personal Data Protection Authority, measures implementing Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and transposing into national legislation Directive (EU) 2016/680 of the European Parliament and of the Council of 27 April 2016 and other provisions." (Government Gazette 137/A/29-08-2019)
- Law.2121/1993 "Intellectual Property, Related Rights and Cultural Issues", (Government Gazette 25/A/04-03-1993)
- P.D. 80/2016 "Commitments by Authorising Officers" (A' 145)
- Expense claim No 20093904
- Commitment Decisions No ΕΞΕ 1471 - 11/05/2023 and ΕΞΕ 2770 – 25/09/2023.

#### **5. Eligibility to participate**

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Participation in this procurement procedure is open to the economic operators who meet the requirements of this notice and may be natural persons or legal entities.

#### **6. Candidate's qualifications - Requirements during the execution of the supply**

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##### **Candidate's qualifications**

The candidate must have experience and know-how for the execution of the supply, be registered in a professional register at his country of origin and have the qualifications provided for in the licenses required by law.

##### **Requirements during the execution of the supply**

The candidate shall provide the supply in accordance with the procedures laid down in the law.



## 7. Assign criteria

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The contract will be assigned on the basis of the ability of the contractor to perform the contract in a good and timely manner and with the lowest price possible.

## 8. Content of Tenders

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Tenders shall be submitted on the basis of the requirements set out in this RFQ.

No alternative offers allowed.

### Tender contents:

The offer shall include:

- **A sealed envelope of the financial offer**, stating the unit price – CIF delivery and/or alternative terms of delivery according to Incoterms and terms of payment.
- **A sealed envelope of supporting Documents - technical offer, i.e.:**
  - **Technical Offer**, the technical description, technical data, manufacturer, ISO 9001:2015 of the manufacturer, country of origin, delivery schedule, packing details.
  - **Solemn declaration** in which it will be stated that:
    - Validity of offer, at least ninety (90) days.
    - Acceptance of all the terms and requirements of this RFQ.
    - That there are no criminal, tax and insurance penalties against the company.
  - **Legalizing** documents and certificates which are provided for by the law of the country of your headquarters or operation and which prove your legal establishment and operation, the registration in the prescribed company registers and the latest statute in force as well as the legal representation of the economic operator (officially translated into English for companies located outside of Greece)

Failure to produce the above documents, or proof upon their production that they fall within one of the grounds for exclusion under article 57 of Law No. 3978/2011, constitute grounds for exclusion of the candidate contractor.

For signing the contract, the following supporting documents will be requested from the contractor:

1. Certificate, which is valid at the time of its submission, otherwise, in the event that it does not mention a period of validity, which has been issued up to three (3) months prior to its submission, that it is not in bankruptcy or liquidation, cessation of activities, receivership or bankruptcy arrangement or in any similar situation and that no bankruptcy proceedings have been initiated against him, forced management, liquidation, bankruptcy settlement or any other similar process
2. Declaration with a genuine signature visa or digital declaration in which it is stated that up to and including the day of expression of interest in participating in the competition, the candidate:



- a. has not committed serious professional misconduct demonstrably established by any means the procuring authority may have at its disposal, such as, for example, a breach of information or supply security obligations under a previous contract
  - b. has not been established, on the basis of any evidence, to lack the credibility required to rule out risks to the security of the state
  - c. is not guilty of material misrepresentation in supplying the information required under its application or has failed to supply such information
  - d. has not been convicted by a court decision with the force of res judicata, in accordance with the legislative provisions of the country where the decision was issued, establishing an offense related to his professional conduct, such as for example the violation of existing legislation regarding the export of defence equipment or equipment security or for any of the offenses of embezzlement, fraud, extortion, forgery, perjury, bribery and fraudulent bankruptcy
3. Certificate from a competent authority that the company has fulfilled its obligations regarding the payment of social security contributions, in accordance with the legislative provisions of the country where the company is established or those of Greek law.
  4. Certificate from a competent authority that the company has fulfilled its obligations regarding the payment of taxes and fees in accordance with the legislative provisions of the country in which the company is established or those of Greek law.

In case that the relevant state does not issue any document or certificate from those requested in the cases of the paragraphs above, or that this does not cover all the above cases, this may be replaced by a sworn statement of the person concerned or, in the member states where the an affidavit, from a responsible declaration before a competent judicial or administrative authority, a notary public or a competent professional organization of the country of origin or origin, from which it appears that no such certificate is issued.

***Please note that all documents must be officially translated into English for companies located outside of Greece.***

## **9. Period of validity of the tenders**

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The tenders submitted shall be valid and binding on the participants for a period of five (5) months after the closing date for the submission of tenders.

## **10. Contractual Price - Payment Method**

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### **Price**

The contractor's fee for the supply of a laser marking engraving machine shall not exceed the amount of **fifty six thousand euros (56.000,00 €) (net value)**.

Tenders with a price higher than the upper budget will be rejected.

The total price will be fixed and may not be increased or adjusted for any reason or cause, as long as the contractor has taken into account all factors that could affect its costs, including all necessary costs involved.

In any case, the contractor expressly and unconditionally waives any right to claim an increase or



adjustment of this price or the termination of the contract as he unconditionally assumes the risk of an increase in the cost of the contract.

The contractor shall bear the third-party deductions, as well as any other charges, in accordance with the applicable legislation.

The price also includes:

- the transport cost of the machine at Hymettus Plant
- the visit and stay of the contractor's technicians who will install the machine and train the staff responsible for its operation.

### **Payment Method**

Cash against documents after the delivery and acceptance of the material from the factory manager and not later than thirty (30) days from the date of delivery in our plant of Hymettus.

In case that advance payment will be requested, it will be given against equivalent advance payment (Annex A). Also penalty delay and other expenses must be written in your offer.

**Or**

Letter of Credit (LC) payable at sight of shipping documents of the delivery.

## **11. Delivery**

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### **Delivery**

Acceptance of the supply will take place by the factory manager, whose details will be given to the contractor prior to delivery.

## **12. Duration of Contract - Implementation Time**

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The contract lasts until the receipt of the material.

The time of implementation shall be as soon as possible.

## **13. Contractor's obligations**

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The contractor is obliged to deliver the machine at the time specified in his offer, in compliance with the required technical specifications and requirements.

The contractor undertakes that he will proceed immediately and without objection to the replacement at its own risk and cost, in case any defect in the deliverables is detected during acceptance.

The contractor undertakes that:

- a. During the performance of the contract, it shall comply and shall continue to comply with its obligations arising from the provisions of environmental, social security and labour legislation,



established by Union law, national law, collective agreements or international provisions of environmental, social and labour law.

- b. Will not act unfairly, illegally or improperly throughout the award procedure and during the performance of the contract.

The contractor must refrain from any unlawful use or disclosure of any kind of information concerning in particular the facilities, the economic activity and organization without the prior consent of HDS S.A.

The contractor must timely and legally take all necessary steps to ensure Insurance and Tax Compliance.

#### **14. Deadline for receipt of tenders - How and where to submit them**

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Closing date and time for submission of tenders on Tuesday 14/11/2023 at 12:00.

Both financial and technical offer (with other legal documents offer) should be placed in a third sealed envelope, on which our RFQ number as well as the offering Company's name should be indicated, and will be submitted at our address:

**HELLENIC DEFENCE SYSTEMS S.A.**  
**111 Ilioupoleos Str, Hymettus, 1st floor Protocol Section**  
**17237 Athens Greece**

A committee shall do the unsealing of the offers.

Overdue offers will not be taken into consideration.

The envelope containing the Financial Offer will be unsealed after the evaluation of the technical offers and checking the engraved sample to be sent by the supplier.

Only Financial offers which comply to the technical requirements of this RFQ will be unsealed.

The Contracting Authority is not responsible for any deficiencies in the content of the tenders sent, nor for delays in their arrival.

**For and on behalf of**  
**Hellenic Defence Systems**

**NIKOLAOS D. KOSTOPOULOS**  
**CEO**





## Annex A

### ADVANCE PAYMENT GUARANTEE

No ..... FOR €.....

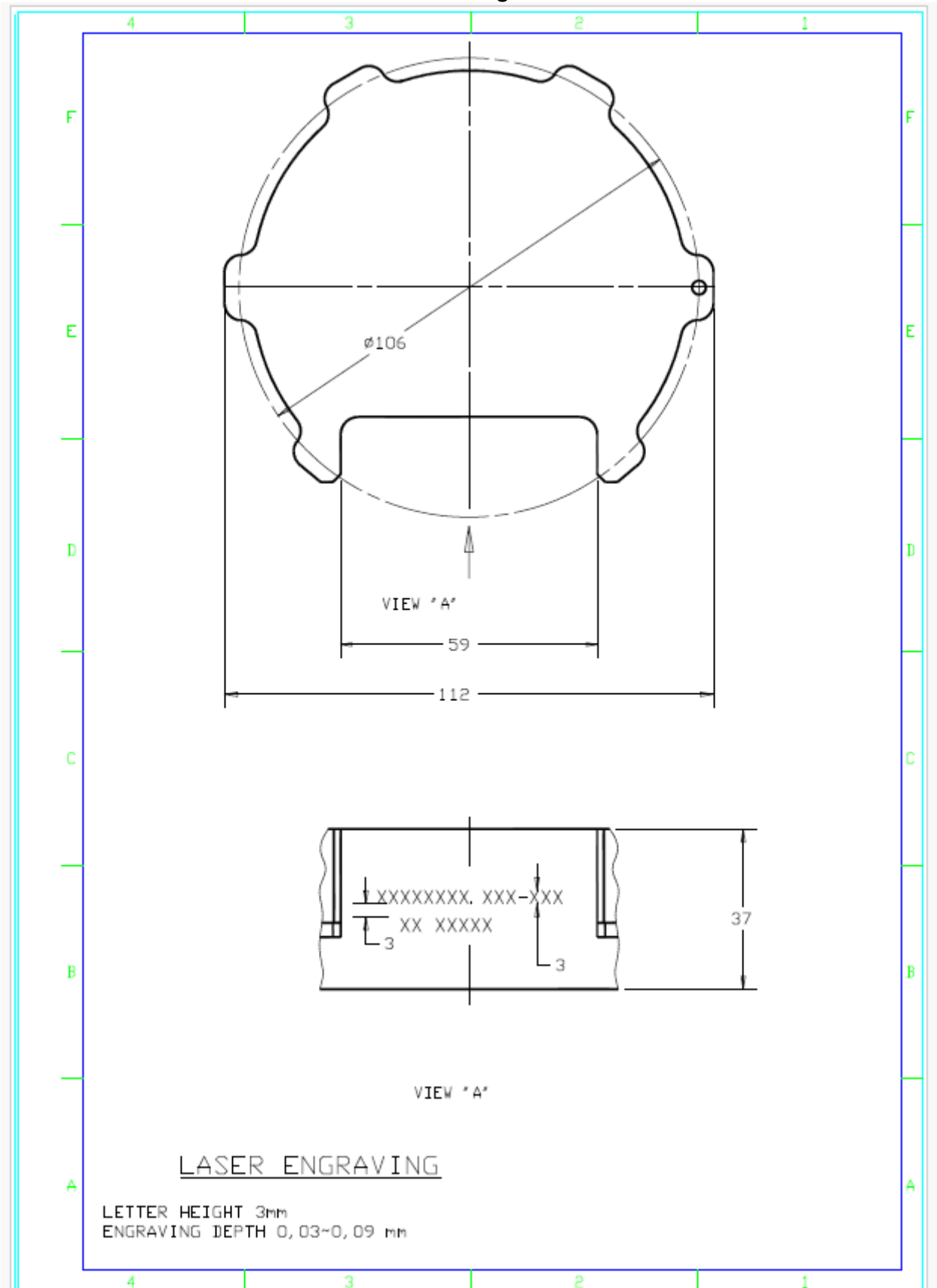
TO: "HELLENIC DEFENSE SYSTEMS S.A."

1. We have been informed that Hellenic Defense Systems S.A. hereinafter called BUYER and ..... hereinafter called SELLER have concluded mutual Purchase Contract for the ..... according to which an advance payment guarantee has to be issued.
2. Taking the above into consideration, we Bank ..... hereby guarantee irrevocably and unreservedly, waiving the benefits of discussion division and distraint to pay to you within three (3) banking days after receipt of your written demand for payment stating that the SELLER has failed to fulfill its obligations deriving from contract No ..... any amount up to ..... of the value of the contract plus interest calculated from the date of receipt of the advance payment to the date of refund at the 6 months average EURIBOR rate plus 1,5 % per annum. The 6 months EURIBOR rate above mentioned will be valid on the date of advance payment and will be revised every 6 months thereafter.
3. Any demand for payment you may submit must be channeled through your bankers and your signatures on such demand have to be authenticated by that bank.
4. This guarantee shall be reduced in proportion and in accordance to the values of the material of each partial delivery on the basis of written application for reduction copy of commercial invoice and copy of shipping documents submitted to us by the SELLER and the written approval submitted to us by BUYER confirming the amount of reduction.
5. This guarantee shall be valid until we receive your authorization to consider ourselves free from any further obligation, which must be accompanied by this original guarantee deed, but not longer than ..... After the above date, the present guarantee shall be considered null and void (even if not returned to us) and must be returned to us immediately, unless we have received before that date a written request for prolongation of the guarantee from you, stating that the SELLER has not completely fulfilled its obligations under the contract No ..... and requesting the prolongation of the validity of the guarantee or payment under it.
6. This guarantee is governed by Greek law and falls under the exclusive jurisdiction of the courts of Athens, Greece.



Annex B – Drawings and Images

Drawing I





### Drawing II

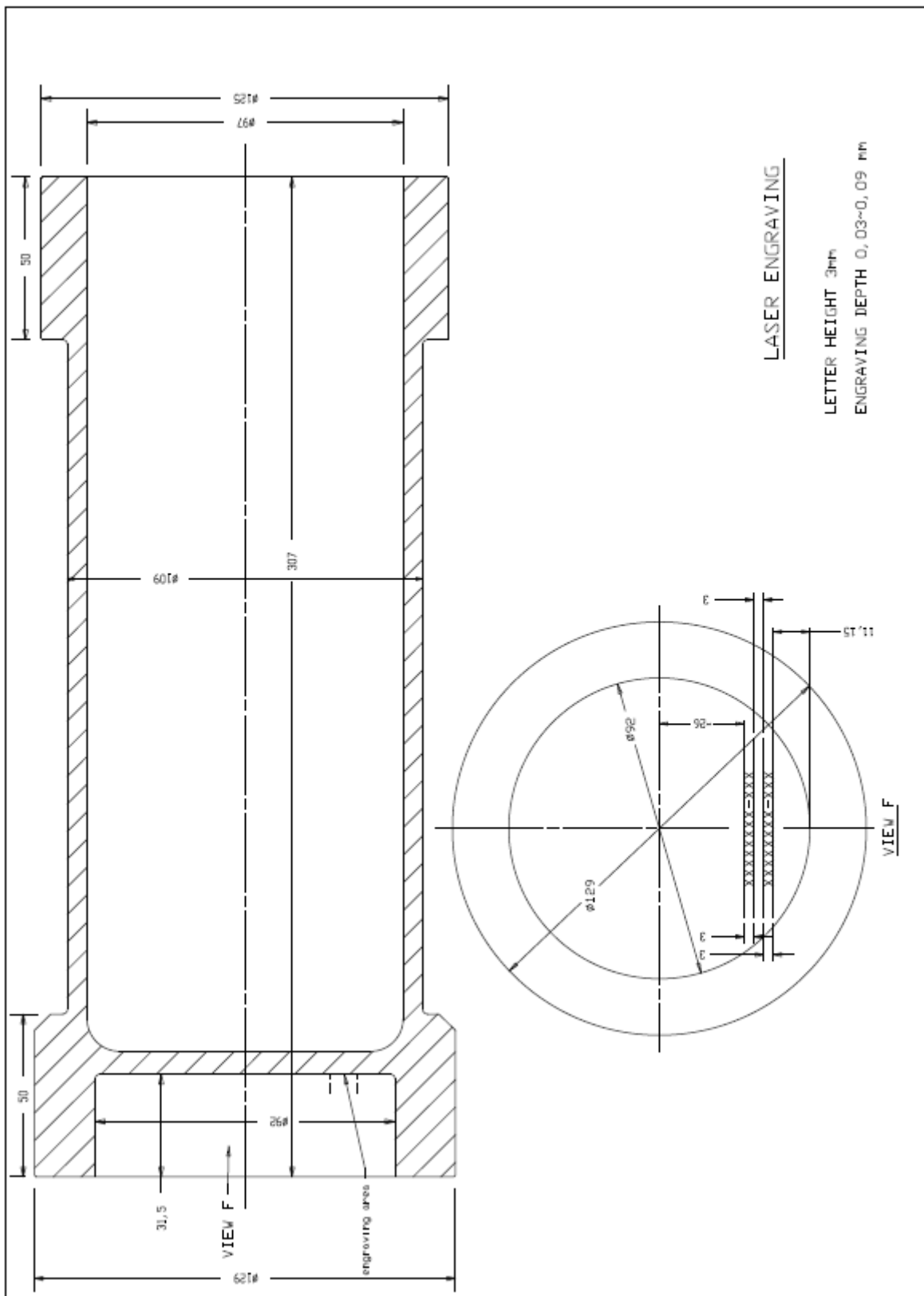




Image I



Image II

